



## Utilities Management Policy

It is the purpose of this policy to communicate Birmingham Stopper's Commitment to Utilities Management, whilst also encouraging you to take an active involvement in making this programme a success.

Utilities covered within the scope of this policy are Energy, Gas and Water, consumed across the complete site

I highly encourage you to conserve utilities during your time at Birmingham Stopper, using the following guidelines.

### Energy

- Ensure Lights, appliances and equipment are turned off when they are not needed. Please be aware this includes compressors.

### Gas

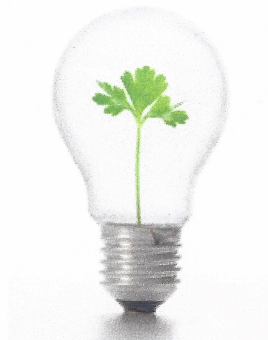
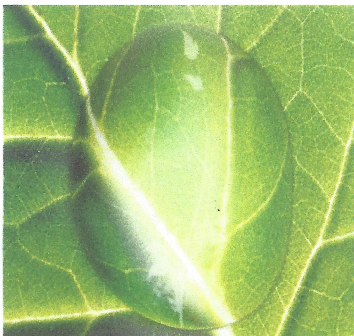
- Ensure gas appliances, such as heaters are only used when seasonal conditions justify their usage. Ensure the thermostats & timers are set correctly.

### Water

- Report any water leaks or water appliance breakages to the Environmental Manager.

If you do have any personal ideas relating to energy, gas and water conservation, please forward these to the Environmental Manager for review.

Success of the programme will be determined through the environmental objectives detailed in the companies Business Plan, and the monthly graphical presentations available on the environmental notice boards.



Signed: R. Varley  
Managing Director  
October 2018

A handwritten signature in black ink, appearing to read 'R. Varley'.